

WOMEN'S INSTITUTE FOR GYNECOLOGY & MINIMALLY INVASIVE SURGERY'S FINANCIAL POLICY

Thank you for choosing Women's Institute for Gynecology & Minimally Invasive Surgery, LLC as your health care provider. We are committed to providing you with the best possible care. Please understand that payment of your bill is considered part of your treatment. Please read our financial policy and sign it prior to treatment.

REGARDING INSURANCE

Your insurance policy is a contract between you and your insurance company. Women's Institute for Gynecology & Minimally Invasive Surgery, LLC is not a party to that contract. Our practice is dedicated to providing the best possible treatment for our patients, and we charge what is reasonable and customary for our area. You are responsible for payment regardless of your insurance company's schedule of usual and customary rates. Not all services are a covered benefit in all contracts. It is your responsibility to be aware of those non-covered services.

We participate with most HMOs and PPOs, Pennsylvania Blue Shield, Capital Blue Cross, and Medicare. As this list is constantly changing, please check with our business office for the latest update.

FOR THOSE INSURANCES THAT WE PARTICIPATE WITH, YOU MUST PROVIDE US WITH A CURRENT INSURANCE CARD AT THE TIME OF EACH VISIT.

As a reminder, it is your responsibility to go to a participating provider of services.

You will be responsible for co-pays, deductibles, and non-covered services at the time of service. Please be aware of your insurance company's provision for the annual routine exam; specifically if one calendar year is required between exams for visit payment. You will be responsible for payment if you come in less than one year. All patients with a balance will receive two statements. If the balance is not paid in full by the second statement, a \$10.00 charge will be added to your bill for each additional statement sent to you to cover the cost of processing statements. For those patients that have Medicare, Medicare pays for a Breast Examination, Pap Smear and Pelvic Examination every other year. If you are considered high risk for cervical or vaginal cancer, Medicare will pay for the Pap Smear and Pelvic Examination every year. Medicare does not pay for the well woman portion of the exam. **Also, please be aware that if you have additional clinical problems that you want evaluated at the time of your well woman exam, there will be an additional charge for those services. If the problems are complicated, a follow up appointment may be necessary.** There will be a charge for all missed appointments. Full payment is expected at the time of service. We accept cash, checks, Mastercard, and Visa. A \$20.00 service charge will be assessed for returned checks.

We must emphasize that as your health care provider, our relationship is with you, not your insurance company. All charges are your responsibility from the date the services are rendered.

Thank you again for selecting Women's Institute for Gynecology & Minimally Invasive Surgery, LLC as your health care provider.

I hereby authorize Women's Institute for Gynecology & Minimally Invasive Surgery, LLC to release any and all information necessary concerning my diagnosis and treatment for the purposes of securing payment from my insurance company; and thereby authorize payment of the insurance benefits directly to Women's Institute for Gynecology & Minimally Invasive Surgery, LLC for any services rendered that are not paid for directly by me.

Signature _____ Date _____